

**Employer:** Camp Robin Hood

**Position:** Carpenter & Assistant Site Manager

**Terms of Employment:** Full-time / Permanent

**Location:** Markham, Ontario

**Employment Address:** 10243 Reesor Rd, Markham, ON, L6B 1A8

**Hours of Work:** 40 hours/week

**Language:** English

**Benefits:** Eligible for discretionary bonuses and/or salary increases in accordance with company policy.

**Salary:** \$59,650 - \$62,000 CAD per annum

**Contact:** Please send resumes to [howie@camprobinhood.ca] and include "Carpenter & Assistant Site Manager" in the email subject line.

**Duties:**

- Read and interpret blueprints, drawings and sketches to determine specifications and calculate requirements
- Prepare layouts in conformance to building codes, using measuring tools
- Measure, cut, shape, assemble and join materials made of wood, wood substitutes, lightweight steel and other materials
- Build foundations, install floor beams, lay subflooring and erect walls and roof systems
- Fit and install trim items, such as doors, stairs, moulding and hardware
- Maintain, repair and renovate cabins and wooden structures on the camp's property
- Perform other routine maintenance jobs such as painting and drywall repair
- May move heavy furniture, equipment and supplies
- Supervise other construction workers
- Organize the maintenance and repair of the camp's equipment and electrical and mechanical systems
- Co-ordinate cleaning, snow removal and landscaping operations
  - Wash windows, interior walls and ceilings
  - Empty trash cans and other waste containers
  - Sweep, mop, scrub and wax hallways, floors and stairs
  - Clean snow and ice from walkways and parking areas
  - Cut grass and tend grounds and plants
  - Clean and disinfect washrooms and fixtures
- Administer contracts for the provision of supplies and services
- Ensure that security and safety measures are in place at the camp

**Requirements:**

- Completion of secondary school is required
- Completion of trade school and at least 3 years of experience in carpentry is required
- Good communication and organizational skills